



# MEETING AGENDA - Board of Alderman

CITY OF WINFIELD

Agenda for the Board of Alderman Meeting

All agendas are **DRAFT** agendas until approved by the Board of Aldermen

## Meeting

<b>Meeting Date</b>	Thursday, August 8, 2024
<b>Start Time</b>	7:00 PM
<b>End Time</b>	10:00 PM
<b>Location</b>	Winfield City Hall
<b>Purpose</b>	Regular scheduled meeting

## Agenda

### 1. Standing Items

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1.a. Pledge of Allegiance Mayor Dawn Garver

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1.b. Review Agenda Mayor Dawn Garver

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1.b.1. Additions/Deletions Mayor Dawn Garver

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1.c. Approve Minutes of Last Meeting Mayor Dawn Garver

7/11/2024

#### Documents

- Minutes-2024-07-11-v1 (1).pdf
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1.d. Bills Mayor Dawn Garver

#### Documents

- July General Bill Payment List.xlsx
  - June General Bill Payment List.xlsx
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1.e. Financial Review by Alderman Mayor Dawn Garver

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### 2. Old Business

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2.a. Public Comment - Agenda Items (3-minute comment)

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### 3. New Business

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3.a. Water Dept. Report City Clerk Tracy Kennison



Documents

- 20240808 Water Department Report.xlsx

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3.b. Pd Monthly Report

Chief Brian Wideman

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3.c. PW Report

Public Works Admin Jeremy Gleich

Documents

- august 7 pw report.docx

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3.d. P&Z Report

Karen Panther

Documents

- P&Z Commissioner Monthly Report-August 5 2024.docx

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3.e. Bill No 2024-B11 Dangerous Animals

Mayor Dawn Garver

**Resolution #:**

**Moved:** Mayor Dawn Garver

**seconded:**

Documents

- 20240808 Draft Ordinance 92.08 Adopting Dangerous Animals.docx

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3.f. Work Hours and Pay Policy #401e

Mayor Dawn Garver

Documents

- 401e - Work Hours and Pay Draft Strikethrough.docx
- 401e - Work Hours and Pay Final.docx

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3.g. Paid Leave Policy #205e

Mayor Dawn Garver

Documents

- 205-Paid Leave Revision E Final.docx
- 205-Paid Leave Revision E Draft.docx

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3.h. Vacation Policy #203d

Mayor Dawn Garver

Documents

- 203-Vacation Revision D Final.docx
- 203-Vacation Revision D Draft Strikethrough.docx

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3.i. Attendance Point System Policy

Mayor Dawn Garver

Documents

- Point System Policy Draft.docx

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3.j. Per Diem Training and Travel Policy

Mayor Dawn Garver

Documents

- Perdiem Training and Travel Policy Draft .docx

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3.k. Amended Leable Lease Agreement

Mayor Dawn Garver

Documents

- 20240808 Red Lined Amended Lease between City of Winfield and Leable Inc Review.docx



- 20240808 Signature Amended Lease between City of Winfield and Leable Inc.docx

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### 3.l. Anonymous Letter Policy

Mayor Dawn Garver

#### Documents

- 20240808 Anonymous Letter Policy Keeping Log Draft.docx
- 20240808 Anonymous Letter Memo.docx
- 20240808 Anonymous Letter Policy Disposing of Draft.docx

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### 3.m. Light Up Winfield

Ward 2 Alderman Nicole Hanson

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### 3.n. Meeting Date to set Tax Rates

Mayor Dawn Garver

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## 3.o. Public Comment-Non-Agenda Items (3-minute comment)

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### 4. Date next meeting

SEPTEMBER 12, 2024

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## 5. Closed Session

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### 5.a. Close Session Notice

Mayor Dawn Garver

**610.021. Closed meetings and closed records authorized when, exceptions.** — Except to the extent disclosure is otherwise required by law, a public governmental body is authorized to close meetings, records and votes, to the extent they relate to the following:

(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. However, any minutes, vote or settlement agreement relating to legal actions, causes of action or litigation involving a public governmental body or any agent or entity representing its interests or acting on its behalf or with its authority, including any insurance company acting on behalf of a public government body as its insured, shall be made public upon final disposition of the matter voted upon or upon the signing by the parties of the settlement agreement, unless, prior to final disposition, the settlement agreement is ordered closed by a court after a written finding that the adverse impact to a plaintiff or plaintiffs to the action clearly outweighs the public policy considerations of section 610.011, however, the amount of any moneys paid by, or on behalf of, the public governmental body shall be disclosed; provided, however, in matters involving the exercise of the power of eminent domain, the vote shall be announced or become public immediately following the action on the motion to authorize institution of such a legal action. Legal work product shall be considered a closed record.

(2) Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate.

(3) Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. However, any vote on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two-hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees.



(17) Confidential or privileged communications between a public governmental body and its auditor, including all auditor work product; however, all final audit reports issued by the auditor are to be considered open records pursuant to this chapter.

1. Auditor
2. Legal
3. Personnel

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5.b. Re-open Meeting

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## 6. Ending Items

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6.a. Adjourn

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